

**University of Georgia  
Clinical Psychology Program  
Request for Approval of a New External Practicum Site**

Any student who would like to petition that a new external practicum site be considered<sup>1</sup> will be responsible for providing the following information to the Associate Director of Clinical Training (Dr. Mouilso).

- Name of site and contact information (name, title, phone, email)
- Brief description of the training opportunities offered and how they are distinct from existing approved practicum opportunities.
- Statement (brief 2-3 sentences) about how the training opportunity aligns with your training goals and meets needs that cannot otherwise be met with existing approved practicum opportunities.
- Number of hours that students are expected to work per week, including the typical breakdown of direct service, supervision and support hours. Note that students should typically receive a minimum of one hour of supervision per week. Such supervision can include individual and/or group modalities.
- Duration of the experience
- Description of the supervisors, including a CV from at least one supervisor. Are any supervisors non-psychologists?
- Confirmation that the site is willing to enter into a Memorandum of Understanding (MOU) with UGA
- Confirmation that if telesupervision will be used, it will be delivered in accordance with our program's Telesupervision Policy, see Clinical Program Handbook for the policy.
- Confirmation that the supervisor will engage in at least one direct observation per semester.
- Confirmation that the site is willing to complete the program's clinical evaluation form at the end of each semester.

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<sup>1</sup> If there is an existing MOU with an organization (e.g., CHOA, Emory), the entire organization is approved. Students are still required to petition before they can apply, but it will not be necessary for each clinic to be approved before students can submit their individual petitions. If students have questions about what organizations are covered by this policy, they can inquire with Melissa about existing MOUs.